

Mateo Vengoechea

Multi-Emmy Winner

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Experience

MSNBC Films, NBCUniversal News Studios

New York, NY

Associate Producer

02/2023 - Present

- Collaborating to the development of six hour-long episodes with supervising producers
- Writing and proofreading over ten bilingual scripts in English and Spanish
- Acquiring over 50 hours of archival footage from government entities, news outlets, cast, and third-parties
- Managing logistics for over ten on-location productions
- Conducting preliminary interviews with over ten Spanish-speaking cast members

MVProductions, LLC

Creative Producer

02/2010 - Present

- Produced, scripted, and directed a low-budget film that sold to PBS and earned an Emmy award
- Developed the narrative framework for an internationally acclaimed feature film
- Led the creation of a series' script that secured full project funding
- Recruited and managed over 30 crew members for both self-funded and client-driven productions

Dateline NBC, NBCUniversal News Group

New York, NY

Associate Producer

10/2021 - 02/2023

- Scripted over 30 voice-overs for prominent news personalities such as Craig Melvin and Keith Morrison
- Reviewed visuals for over 200 episodes to ensure compliance with content guidelines
- Fact-checked over 50 episode scripts to ensure accuracy and maintain production quality
- Co-developed three innovative workflows to streamline production processes
- Coordinated deliveries of ten episodes each week, contributing to the successful launch of two fast channels

Telemundo Studios, NBCUniversal Hispanic Enterprises

Miami, FL

Scriptwriter

03/2019 - 11/2019

- Scripted five major action sequences
- Wrote dynamic dialogue for four lead characters in a prime-time drama series
- Collaborated remotely with a team of five writers and two showrunners
- Consolidated all other writers' materials into one master document for delivery under tight deadlines

Telemundo Sports, NBCUniversal Hispanic Enterprises

Miami, FL

Associate Producer

08/2015 - 03/2019

- Created and launched three original episodic shows
- Produced and wrote promotional content for over ten nationwide publicity campaigns
- Led a diverse team of 16 associate producers and production assistants at high-profile events like FIFA World Cup and the Olympics
- Produced over 100 live shows, maintaining composure under pressure in a control room environment and at live stadiums

Education

Miami International University of Art and Design

Miami, FL

Film and Digital Production

2007 - 2012

Languages

English Native

Spanish Native

Awards

Regional Suncoast Emmy
Documentary Cultural category

National Sports Emmy
2018 FIFA World Cup Russia coverage

National Sports Emmy
Rio Olympics 2016 coverage

NBC Going The Extra Mile
Two-time recipient of NBC recognition

Award of Excellence
The Impact DOCS Festival

Outstanding Narrative
Miami Independent Film Festival

Award of Merit
Best Shorts Competition

Educational Impact Award
Paladino d'Oro Sports Film Festival

Audience's Choice
15 Mins of Fame Independent Film Festival

Skills

Creative: writing, creating, content development, script development, visual storytelling, narrative structure, creative problem solving

Team: communication, teamwork, project management, scheduling, coordinating, budgeting, logistics, organization, risk assessment

Software: Final Draft, Final Cut, AVID, Airtable, Microsoft Office, Google Docs, Pages, Numbers, Monday, Asana, Canva, Adobe, Slack, Teams

Courses

Acting and Improvising for Stage
Villain Theater

Brainstorming and Writing Techniques
Writers Guild of America

Financial Planning
Fintech Group

Saturday Night Live Sketch Writing
Villain Theater

Crafting TV Series
Blake Snyder Enterprises

Mixed Martial Arts
Kings Combat New York

Volunteer

Guest Speaker
Brent Wright Leadership Academy

Fundraiser Coordinator
Music For Your Heart Foundation

Scriptwriting Teacher
Supernatural Actors Children Academy

Certifications

Current Member
Writers Guild of America

How U.S. Navy Teams Lead
Echelon Front

Discovering Personalities
Psychology Academy

The Dichotomy of Leadership
Echelon Front

Unwinding Anxiety
Mind Sciences

OODA: Observe, Orient, Decide, Act
Echelon Front

Online

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